

**MEXICAN FILM COMMISSION  
REQUEST LETTER OF SUPPORT AND / OR SERVICES**

Folio:  Date:

**Please send your requests at least 24 hours in advance**

**APPLICANT DETAILS**

Producer and company name

Registro Federal de Contribuyentes / RFC (Only for Mexican Companies)

Nationality

Phone, fax, mobile

E-mail

Address

Name, phone and email of the legal representative. Append official identification.

Name, phone and email of production responsible. Append official identification.

Dates on which the production is produced.

Insurance policy. Attach a copy:

Insurance Company:

Policy number:

Beneficiary name:

Insurance Validity:

Coverage:

**LETTER TYPE**

Civil and Military Authorities

Customs

Immigration

Federal police

Others

Why request letter

**PROJECT**

Project Name

Project type (Commercial, series, feature film, documentary, student, etc.)

Synopsis

Location where production take place

Equipment used

Number of vehicles

Use special effects, if so, specify the type:

Number of persons (Crew)

Dates in location

Attached documents list

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How did you find the services of the Mexican Film Commission?

Web page

Social networks, which?

Publication in print or internet

Handout

Recommendation /who made the recommendation?

Other



INSTITUTO MEXICANO  
DE CINEMATOGRAFÍA



MEXICAN FILM COMMISSION  
COMISIÓN MEXICANA DE FILMACIONES

Comments

I declare under penalty of perjury that the information contained in this document is true and accurate. Also, this document serves to make the commitment to maintain and safeguard the integrity of the locations where the project will take place, not making material, environmental, economic or any other damages. The location will be delivered as it was received, free all trash and waste generated during production.

Name and signature of the applicant

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The personal data collected are protected, incorporated and treated in accordance with the provisions of the Federal Law on Transparency and Access to Governmental Public Information and other applicable dispositions.