

Secretaría de Comunicaciones y Transportes (Ministry of Communications and Transport -SCT)	()
Secretaría de la Defensa Nacional (Ministry of National Defense -SEDENA)	()
Secretaría de Marina (Ministry of the Navy -SEMAR)	()
Secretaría de Medio Ambiente y Recursos Naturales (Ministry of the Environment and Natural Resources -SEMARNAT)	()
Secretaría de Turismo (Ministry of Tourism -SECTUR)	()
Servicio de Administración Tributaria (Tax Administration Service -SAT) – Customs	()
Other: _____	

INFORMATION ABOUT THOSE RESPONSIBLE FOR THE PROJECT:

1.-PRODUCTION COMPANY OR SOLE PROPRIETOR IN MEXICO THAT SUBMITS THE PROJECT:

Federal Taxpayer's No. (RFC): _____

Fiscal Address: _____

Street	Number	Neighborhood
Political Subdivision or Municipality	Postal Code	City & State
Phone Numbers	Fax	Email

2.-NAME OF LEGAL REPRESENTATIVE:

Surname s	Name(s)
Office Phone No.	Mobile phone
	Fax
	Email

3.-MEXICAN PRODUCER

**** In the event that the Legal Representative is the same person, please go directly to N° 4.***

First Surname	Second Surname	Name(s)
---------------	----------------	---------

Address: _____

Street	Number	Neighborhood
Political Subdivision or Municipality	Postal Code	City or State
Telephone	Mobile phone	Email

4.-FOREIGN PRODUCER:

First Surname		Second Surname		Name(s)	
Address: _____					
Street		Number		Colonia (Neighborhood)	
Political Subdivision or Municipality			Postal Code		Country
Telephone		Mobile phone		Email	

ADDITIONAL INFORMATION:

Director: _____

Screenplay: _____

Producers: _____

Director of Photography: _____

Editor: _____

Production Designer: _____

Production Manager: _____

Locations Manager _____

Other(s): _____

DELIVER EACH ITEM IN A DIFFERENT PDF FILE AND WITH THE CORRECT TITLE ON CD ROM, DVD OR BY EMAIL:

**REQUIREMENTS FOR
PROJECT
SUBMISSION:**

For the Exclusive
use of IMCINE

1.-Brief synopsis

2.-Copy of the Co-production agreement or the production services agreement between the producer who owns the rights and the services provider who is applying for the registration of the project

3.-Curriculum Vitae of:

Director

Producer(s)

Line Producer and/or

Production Manager-Mexico

4.-Budget on Excel for expenses in Mexico in accordance with authorized list of expenses.

In regards to the Mexican Production Company or sole proprietor, an additional CD/DVD/Email shall be submitted with the following information in PDF:

For the Exclusive use of
IMCINE

- a) Résumé of the Production Company or Individual Taxpayer
- b) Copy of the Articles of Incorporation and notarized power of attorney of the legal representative
- c) Federal Taxpayer's Number
- d) Proof of Tax Address
- e) Letter in which you declare, under penalty of perjury, that you do not receive any support from FIDECINE, FOPROCINE or EFICINE-226
- f) Official identification of the Legal Representative
- g) National Identification Number (CURP)

Production Company	Individual Taxpayer

IMPORTANT NOTICE: In case of being of any nationality other than mexican the documents must be delivered in original legalized copies, with duly legalized spanish translations made by authorized Mexican Court appointed interpreters.

WE DECLARE THAT WE HAVE READ THE RULES FOR THE RECEPTION OF PROJECTS, STATING OUR COMPLIANCE WITH SUBMITTING TO THE CONDITIONS ESTABLISHED FOR THE ASSESSMENT OF OUR PROJECT AND, WHEN APPLICABLE, TO THE OBLIGATIONS SET FORTH FOR RECEIVING THE APPROVAL OF OUR APPLICATION.

Name of the Legal Representative

Signature of the Legal Representative

Date: ____/____/____
Day Month Year

IMCINE Seal of receipt:

Received by: _____
Name and Signature

FOR THE EXCLUSIVE USE OF THE *DIRECCIÓN DE APOYO A LA PRODUCCIÓN CINEMATOGRAFICA* (FILM PRODUCTION MANAGEMENT OFFICE IMCINE)

Name and signature of the validating officer: _____

IMPORTANT NOTE

- 1. Projects must be submitted by Mexican production companies or Mexican individuals, that is, the Program's target population as stated in Articles 9 and 10 of the Guidelines to obtain Grant Support for Film and Audiovisual Industry Projects, The "PROAUDIOVISUAL" Fund.**
- 2. Projects that do not include all the required documentation shall not be received.**
- 3. As the information submitted by the applicants affects the interests of third parties, the IMCINE/ PROMEXICO/ MINISTRY OF ECONOMY deems it CONFIDENTIAL.**